

# TACAW

POSITION TITLE:	Bartender
REPORTS TO:	Operations Director
WORK SCHEDULE:	Flexible work schedule based around TACAW's performance calendar
COMPENSATION:	\$12 per hour & Tips

## SUMMARY

The Arts Campus at Willits is looking for enthusiastic bartenders to provide an excellent guest experience. As a bartender you are expected to have general bar knowledge, excellent communication skills, move and pick up to 50 pounds, as well as work in a fast-paced environment. A bartender is expected to take orders, handle cash, and make drinks in a quick manner, move through narrow and confined spaces as well as comply with local code laws.

## RESPONSIBILITIES

1. Welcoming theatre patrons, reading and listening to patrons to determine beverage preferences, making recommendations, and taking drink orders.
2. Inform patrons about all various liquors, beer, wines and specials available at the bar.
3. Prepare alcohol or non-alcohol beverages for theater patrons.
4. Check customers' identification and confirm it meets legal drinking age.
5. Stay guest focused and nurture an excellent guest experience.
6. Handling cash, credit and debit card transactions, ensuring charges are accurate returning correct change to patrons, balancing the cash register.
7. Maintaining a clean bar and lobby area.
8. Restock and replenish bar inventory and supplies throughout shift and at end of shift.

## REQUIREMENTS

1. Spanish fluency preferred
2. Resume and proven working experience as a Bartender.
3. ServSafe and TIPS certificate.
4. Availability to work nights, weekends, and holidays.
5. Be comfortable with a flexible work schedule based around a performance calendar.
6. Positive, engaging personality, and professional appearance.
7. Strong communication and customer service skills.
8. Ability to work in a fast-paced environment.
9. Ability to stand, walk, bend etc for extended periods, and lift 25lbs.
10. Basic math and computer skills.
11. Candidates must be able to pass a background check.

## TO APPLY

Please send resume and cover letter to: [info@tacaw.org](mailto:info@tacaw.org).